DOROTHY JACKS CFA, AAS
Palm Beach County Property Appraiser

How to Generate a Variance Labels for Subdivisions

1. Click **Data**.
2. Select **Variance Report** from the drop-down menu.
3. Under **Variance Settings**, choose **Select by Subdivision**.
4. In the Search by Address, Owner, or PCN, enter the first 10 digits of the Parcel Control Number or the Subdivision name. Click Return.
5. Review the selected area to ensure it is correct.
6. Scroll down to **Variance Report and Mailing Labels**.
7. Click **View Report**.
8. Select **Variance Mailing Labels**.

The mailing labels are formatted for:

- **Avery 5960**, or
- **Online Labels OL875WX**.

Main Office
Governmental Center
Fifth Floor
301 North Olive Ave.
West Palm Beach, FL 33401
Phone > 561.355.3230
Fax > 561.355.3963

North County Service Center
3188 PGA Blvd.
Suite 2301
Palm Beach Gardens, FL 33410
Phone > 561.624.6521
Fax > 561.624.6565

West County Service Center
2976 State Rd 15
Belle Glade, FL 33430
Phone > 561.996.4890
Fax > 561.996.1661

Mid-Western Service Center
200 Civic Center Way.
Suite 200
Royal Palm Beach, FL 33411
Phone > 561.784.1220
Fax > 561.784.1241

South County Service Center
14925 Cumberland Dr.
Delray Beach, FL 33446
Phone > 561.276.1250
Fax > 561.276.1278